



116 – 118 Chalmers Street, Surry Hills NSW 2011
Phone 02 9698 3665 | mail@firstdraftgallery.com | www.firstdraftgallery.com

Information for Exhibition Applicants 2011

Applications close 6pm Friday, 12 August 2011

(To have arrived by mail or hand delivered to Firstdraft Gallery. Applications assessment begins Saturday 13 and Sunday 14 August.)

About Firstdraft

Firstdraft is a non-profit gallery run on a voluntary basis by a group of practicing artists and curators. It is one of the longest running and most successful artist-run spaces in Australia. Firstdraft asserts the importance of contemporary art production, dissemination and discussion in society, providing a stimulating exhibition space that is professional and accessible for a diverse range of artistic practices and projects.

Exhibition proposals are invited from individuals and groups, artists and curators.

Firstdraft offers artist fees delivered in the form of financial subsidy for the hiring of the gallery spaces. After the subsidy, the gallery costs for the 3-week show period are as follows:

Gallery 1: \$600

Gallery 2: \$600

Gallery 3: \$700

Gallery 4: \$700

* Gallery 1 and 2 can be used together for a cost of \$1,200

Firstdraft does not charge a commission for works sold during the exhibition period.

Gallery costs will include:

- 3 weeks exhibition period per show
- Publicity and promotion including colour invitation design, printing and mailout, email media releases, Facebook promotions and mailout.
- Standard gallery running costs (special overhead costs may apply).
- Opening night costs and manning of the bar (from 6pm - 8pm on the first Wednesday of the show period) .
- Gallery minding by Firstdraft volunteers – exhibitors are responsible for minding the gallery in the event that volunteers are unavailable during opening hours (Wednesdays to Sundays 12 – 6 pm).

Requirements & Eligibility

- **All applications must be received by mail or hand delivered to Firstdraft gallery on or before 6pm Friday 12 August 2011 in PDF format on CD or DVD along with a completed printed hard copy of the application form**
- Late, faxed, hardcopy or incomplete applications will not be considered.
- Please include your name at the top of each page.
- Applicants will be notified within 2 months of the closing date.
- Applications are welcomed from throughout Australia, however please note that Firstdraft cannot provide any assistance with travel or accommodation in Sydney.
- Exhibitors are responsible for the installation and de-installation of their exhibition.

- Exhibitors will be required to enter into a Loan Agreement contract with the gallery.
- All decisions relating to applications for this program are final and no correspondence will be entered in to.

Checklist

Have You;

- Completed all sections of this application form (each **one A4 page max**)?
- Included visual support material in the form of **10 JPG images max** formatted into a single PDF on a CD or a playable DVD or audio CD of **5 mins duration max**?
- Clearly labelled all images or provided a list of images, each with Title of work, date, materials and size of work? *Firstdraft does not return any sent material, so do not send anything you need back.*
- Attached a copy of your curriculum vitae (**one A4 page max**)?
- Included a **printed, completed application form** with your submission?

Directors read many applications- **shorter, clear, well-written applications work best**- more information is not necessarily more helpful. Think **what** am I going to do? **Why** do I want to do it? **How** am I going to do it? **What** will it look like?

For further information:

Contact Firstdraft at mail@firstdraftgallery.com

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Please mail the printed completed application form and all support materials in electronic format on a CD or DVD to:

Firstdraft Emerging Curators Program

Firstdraft

116-118 Chalmers Street

Surry Hills NSW 2010

NOTE: Be sure to keep a personal copy of your application, as Firstdraft cannot return applications to the sender. Applications must be received at the gallery on or before 6pm Friday, 12 August, 2011.

Firstdraft is assisted by the NSW Government through Arts NSW.



Communities
arts nsw

Exhibition Application Form

(for shows November 2011- June 2012)

Application must be supplied as a PDF document on CD or DVD (with a print out of this one page application form enclosed.)

1. APPLICANT DETAILS

Name: _____

Phone: (daytime) _____ (mob) _____

Postal Address: _____

Email: _____

Exhibition title: _____ Media: _____

Are you of Aboriginal or Torres Strait Islander decent? (Please Circle) **Y / N**

2. SUMMARY OF SUBMISSION

A two-sentence summary of the proposed project (this will be used for administrative purposes only).

3. OUTLINE OF SUBMISSION

Please attach a **one-page max** PDF outlining your proposed exhibition.

4. CURRICULUM VITAE

Please attach a **one page max** artist CV.

5. SUPPORT MATERIAL

- a) a **maximum of 10 JPG** slides formatted into a single PDF document. Please include a list of support material with your name, date and details of the work. Incorrect or unclear labeling of your support material will compromise your application.
- b) a playable DVD [video] or audio CD [sound] of a **maximum duration of 5 mins** total. Remember to label all support material.

6. PREFERENCE FOR EXHIBITION PERIOD 2011

When would you ideally like to exhibit? (Please number your top 3 preferences). Preferences guide show offers but cannot always be accommodated.

Nov 2011

March 2012

Dec 2011

April 2012

Jan 2012

May 2012

Feb 2012

June 2012

6. PREFERENCE OF GALLERY SPACE

(Please number your top 3 Gallery preferences either **1, 2, 3,** or **4,** or **both 1& 2** or write '**no preference**'.)

1st preference Gallery -

2nd preference Gallery -

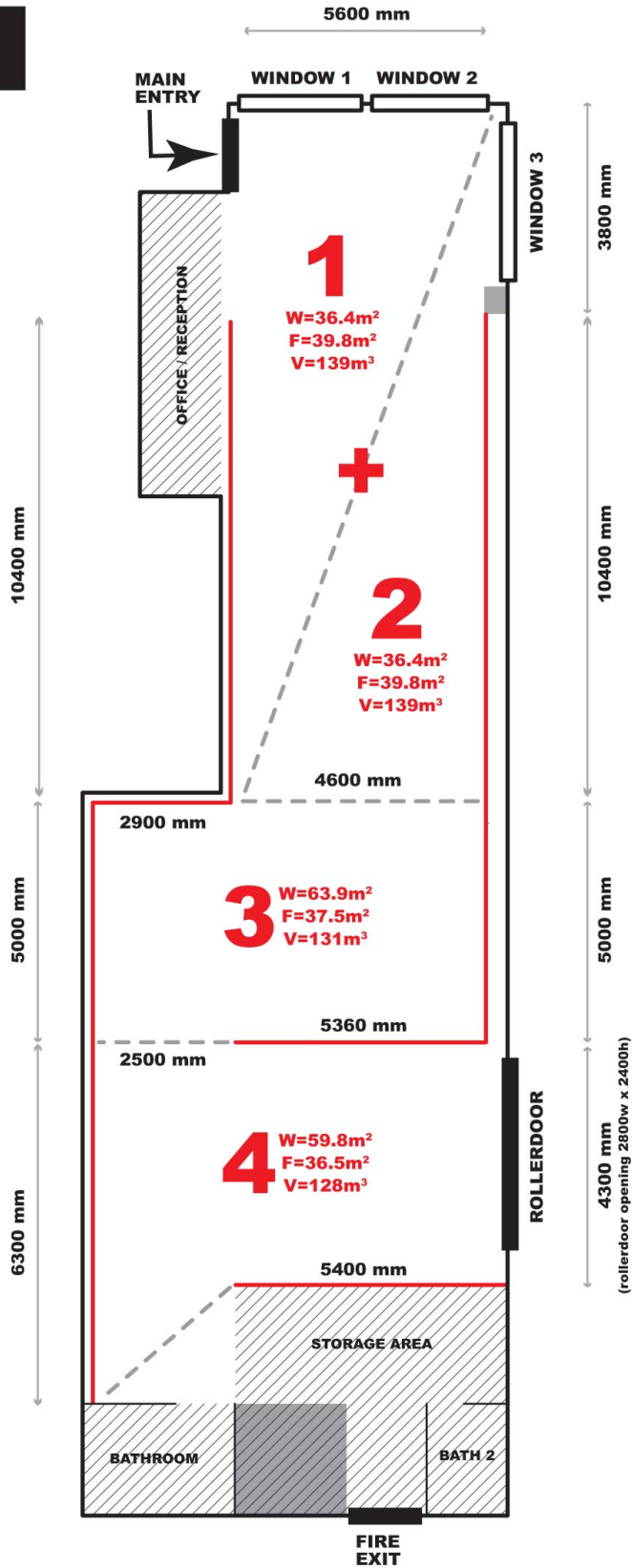
3rd preference Gallery -

Answers to the following questions will not affect decisions regarding your application.

- How did you hear about Firstdraft and this program?
-

- Have you ever attended a Firstdraft opening? Yes / No
- Would you like to be placed on the Firstdraft email list? Yes / No

Applications must be received at the gallery on or before 6pm Friday, 12 August, 2011.



KEY:

- HANGING WALLS
- - - GALLERY LIMITS
- BRICK PILLAR

W=WALLSPACE
F=FLOORSPACE
V=VOLUME

FLOORS ARE CONCRETE
 CEILING HEIGHT 3500-3800MM
 DRAWING NOT TO SCALE